

DATE PREPARED

TELEPHONE NO.	
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TYPE OF HOLDINGS (Check one)

☐ A - AERIAL FILM NEGATIVES AND RELATED PRINTS

☐ B - AERIAL PRINTS NOT COVERED BY NEGATIVES IN POSSESSION OF AGENCY

FOR INFORMATION CALL (Name)

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For the purpose of this report, noncurrent aerial photography is defined as that no longer required by any agency in its current activities, and which is being held in accordance with General Records Schedule 17, pages 3 and 4. All such photography should be reported, including holdings now stored in Federal Records Centers.

This form is to be used both in situations where an agency is in possession of aerial film negatives and related prints, and where aerial prints are held not backed up or covered by negatives. A separate form should be prepared for each category, and page continuations should be so marked.

For additional information concerning any part of this form, call A. P. Muntz, Cartographic Branch, National Archives, Code 13, extension 23182.

A - AERIAL FILM NEGATIVES AND RELATED PRINTS. When this item has been checked as pertinent to your particular holdings, the following columns should be entered:

Column 1, Area Covered. Indicate separately the areas covered by vertical aerial photography at different scales or by oblique photography. If, for example, your agency has vertical photography of the Aleutian Islands at scales of 1:12,000, 1:20,000 and 1:66,000, as well as oblique photography, then Aleutian Islands should be listed four times in column 1, and information concerning each scale and obliques should be supplied in the remaining columns.

Column 2, Scale. If the area listed in column 1 is covered by vertical photography, state scale in the form of a representative fraction or a proportion. If photography is oblique, write oblique.

Column 3, Period Covered. State years in which photography was taken.

Columns 4 and 5, Volume. State cubic feet of oblique and vertical negatives, including both roll and cut film.

Columns 6 and 7, Percentage of Negatives. State approximate percentage of film which is safety type(column 6) or nitrate type(column 7).

Columns 8 and 9, Rolls and Exposures. State number of rolls of film and average number of exposures per roll.

Column 10, Cut Film. State number of cut film exposures.

Column 12, Dimensions of Exposures. State dimensions of exposures in inches. If several sizes are held, indicate approximate percentages of each; for example, 7 x 9" - 60%, 9 x 9" - 40%, etc.

Column 14, Available Prints. State approximate percentage of negatives which are covered by prints now in the possession of your agency.

Columns 15 and 16, Index Coverage. Indicate percentage of negatives which are covered by photo-mosaic indexes, and percentage covered by other indexes, such as flight maps, textual matter, card indexes, etc.

Column 17, Source. If photography was obtained from another Federal agency, state name of that agency. If obtained from a private contractor or other source, indicate this but do not name individual firms.

B - AERIAL PRINTS NOT COVERED BY NEGATIVES IN POSSESSION OF AGENCY. When this item has been checked as pertinent to your particular holdings, the following columns should be entered:

Column 1, Area Covered. See above.

Column 2, Scale. See above.

Column 3, Period Covered. See above.

Columns 4 and 5, Volume. See above.

Column 11, Number of Prints. State number of prints not covered by negatives.

Column 13, Dimensions of Prints. State dimensions of prints in inches.

Columns 15 and 16, Index Coverage. See above, as applied to prints.

Column 17, Source. See above.